

SCSU Office of International Education
Faculty-Led Program Abroad Application

GREECE

March 8 – 18, 2018

Deadline to Apply: January 15, 2018

Please return this completed application to the Office of International Education at Southern CT State University, Engleman Hall Room A-220, 501 Crescent Street, New Haven, CT 06515 with your \$1,000 deposit** (check payable to "SCSU").

****A deposit is NOT a guarantee of acceptance. All decisions regarding admissions are made by the trip leader(s). Deposits will be refunded in full if this application is rejected by the program Director.**

PERSONAL INFORMATION

Full legal name (as it appears on your passport):

_____ (First) (Middle) (Last)

DOB (mm/dd/yyyy): _____ Current University: _____

Student ID Number: _____ Major(s)/Minor(s): _____

Anticipated Date of Graduation (mm/yyyy): _____ Current GPA: _____

Enrollment Status: Full-time Part-time Freshman Sophomore Junior Senior Graduate

Cell Phone: _____ Home Phone: _____ Email: _____

Permanent Address: _____

Languages spoken: _____ Proficiency: _____

Languages read: _____ Proficiency: _____

Courses previously taken in Mathematics:

Course: _____ Grade: _____ Course: _____ Grade: _____

Course: _____ Grade: _____ Course: _____ Grade: _____

Passport:

- I have a valid U.S. Passport that will not expire before the trip ends. I have applied for a U.S. Passport.
 I have a valid Passport from another country (specify _____)

**Deposit may be made by check (payable to "SCSU") or online in the TouchNet store at the following website:

https://secure.touchnet.net/C21400_ustores/web/store_main.jsp?STOREID=9&SINGLESTORE=true. OIE staff would be happy to assist you with the online deposit (visit us in EN A-220).

REFERENCE

Please list one (1) reference that the Program Director may contact. This person must be either a professor or previous or current employer.

Name: _____

Phone: _____

Email: _____

Relationship: _____

PROGRAM FEE

Program Fee: \$2,400.00

Deadline to Apply: January 15, 2018

Deposit: \$1,000.00

Due: with application*

Second Payment: \$1,400.00

Due: February 15, 2018

Program Fee Includes:

- Airfare, transportation to/from the airport, some group meals, lodging in Greece, transportation within Greece, day trips, and entrance to sponsored activities

Program Fee Does Not Include:

- SCSU's tuition and registration fee (**\$1,672.00**), personal expenses, medical and living expenses, or any additional expenses that alter the itinerary or arrangements

Please Note: The program fee **includes** the cost of CISI insurance—a stand-alone insurance policy that provides comprehensive medical coverage internationally and meets the University's minimum requirements for emergency medical evacuation and repatriation coverage required for all students studying abroad. For more information about CISI insurance, please visit the Office of International Education or call (203) 392-6756 to schedule an appointment.

All participants are required to register in the three (3) credit intersession course as mandated by the program director.

Total cost for the program: \$4,072.00 (including program fee and tuition costs)

Where available, financial aid can be applied to the overall cost of the program. For information regarding financial aid, please contact The Office of Financial Aid at (203) 392-5222 or financialaid@southernct.edu.

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STUDENT BUDGET

To ensure that you have thoroughly considered the financial obligations you will incur by registering for this course abroad, please complete the worksheet below:

Program Fee: \$ _____
*Tuition & Fees: \$ _____
Personal Costs: \$ _____ (laundry, souvenirs, free time, etc.)

Total Costs: \$ _____

*Please note: all students participating in the SCSU Summer Course Abroad Program are **required** to enroll in **3 credits** as directed by the program leader. Students should register for the courses via their MySCSU account and submit all payments directly to Student Accounts. The OIE will not accept any payments for tuition expenses.

Please indicate how you plan to fund your course abroad experience given the costs listed above:

Personal Savings: \$ _____
 Student Loan: \$ _____
 Credit Card: \$ _____
 Family Contribution: \$ _____
 Other _____: \$ _____

Total Costs: \$ _____

(must be equal to or greater than the total in the worksheet above)

ENROLLMENT VERIFICATION ACKNOWLEDGEMENT

By applying and accepting enrollment into a Summer Abroad Program, the student is responsible for paying SCSU tuition and fees for the amount of credits required by the program. Before attending any SCSU Summer Abroad Program, the student must pay SCSU for the amount of credits registered for. By signing, the student assumes responsibility for managing his or her finances to account for payment of tuition and fees in addition to the Program Cost (detailed in both the brochure and the application).

Student Signature: _____ **Date:** _____

MANDATORY RISK MANAGEMENT SESSION

In accordance with SCSU-OIE policy, all Study Abroad Participants are required to participate in a Mandatory Risk Management Session prior to departure. Sessions will cover all insurance, health, risk, and liability issues associated with Education Abroad. The RM Session will take between 30-60 minutes, and encompass all aspects of the Risk Management process, including notarization and Health Clearance. Students who do not complete the Risk Management process will not be permitted to travel.

This course's Risk Management Session will be scheduled according to student availability, and will occur approximately one month prior to travel. The OIE will contact you regarding the date and time once it is established.

OFFICE OF INTERNATIONAL EDUCATION CANCELLATION POLICY

Currently, all courses abroad for the academic year are expected to operate. Southern Connecticut State University's Office of International Education (SCSU-OIE) will monitor world events and make any change to this decision on an individual course basis any time between now and the departure dates.

If Southern Connecticut State University cancels an off-campus course, students will be refunded their deposits and all monies the university is *able* to recover from program providers. The SCSU-OIE office will negotiate with providers for the refunds.

If a student withdraws from an off-campus course at any time between now and the departure date, the student will forfeit his/her deposit but will be refunded all other recoverable amounts. In the event the price of the trip rises more than 20%, the student may withdraw and receive both recoverable funds and deposit.

Students who must cancel their participation in a course abroad program must do so in writing to Dr. Erin Heidkamp, Director of the Office of International Education.

The Office of International Education will work to delay payment to providers on costs for course abroad programs as long as possible and request clearly-stated refund policies from all providers for all programs prior to payments. Students who wish to purchase cancellation insurance should contact their insurance provider.

If Southern Connecticut State University cancels an off-campus course, the staff of SCSU-OIE will work with individual course abroad faculty members in adapting their course, when possible, for the Southern Connecticut State University campus. This is understood to be an emergency procedure in place as a result of unusual or unforeseen world events. If an off-campus course cannot be adapted to the on-campus setting, the faculty member will work to develop an alternative on-campus course for the students enrolled. If this is possible, efforts will be made to enroll students in existing on-campus courses.

I have read and understood the information provided to me above regarding Southern Connecticut State University's Office of International Education cancellation policy, program costs, and due dates.

Student Name (*print clearly*): _____ **Student ID:** _____

Student Signature: _____ **Date:** _____

“AGREEMENT: “I certify that the information submitted on this application is correct. I agree to be subject to the academic and financial policies of SCSU. I am in good academic and disciplinary standing at my home college/university and agree to notify SCSU if my status changes. I have read the SCSU Spring Program in Greece brochure, understand the policies therein, and realize that they are binding.”

“I consent to allowing my photograph to be used in promotional material for the SCSU Spring Program in Greece in the future.”

Signature: _____ **Date:** _____