

New Course Proposal Checklist

**New Course Proposal Format & Cover/Signature Sheet Downloaded from
Graduate Council Website:**

<http://southernct.edu/faculty-staff/committees/graduate-council/proposalforms.html>

Proposal follows the format approved by Graduate Council

Proposal provides sufficient information for the committee to assess rationale for proposal, course content, academic rigor, and student learning outcomes

Proposal Review and Approvals Prior to Submitting to GCCC

Departmental Curriculum & Chair

School Curriculum Committee

Dean of School

**By the 15th of the month preceding the next month's meeting of the GCCC and
the Graduate Council, Proposer sends:**

1 Electronic Copy to GSRI-submit@SouthernCT.edu

Signed Original to the Office of Graduate Studies, Research, and Innovation
(GSRI); BU 444 for Log Record and dissemination to CC