Senate Resolution Number S-13-10

Faculty Senate Resolution

To: SCSU President Mary Papazian

From: Susan Cusato, President of the SCSU Faculty Senate

The attached Resolution of the Faculty Senate regards: Resolution on the Proposal to Reform the TA Process

The Resolution is presented to you for your [ ] APPROVAL [ X ] INFORMATION

After considering this resolution, please indicate your action on this form and return it to the President of the Faculty Senate.

In accordance with the CSU-AAUP Contract (Article 5.10), the President of the University will return the Resolution to the President of the Senate within 15 school days of the receipt of the Resolution.

cc: Dr. Marianne Kennedy, Interim Vice President of Academic Affairs and Interim Provost

Susan H. Cusato
Susan Cusato, President, Faculty Senate

MAY 1 2013
Date

ENDORSEMENT of Faculty Senate Resolution, S-13-10

To: Susan Cusato, President SCSU Faculty Senate
From: Mary Papazian, President of the University

1. Motion APPROVED
2. Motion DISAPPROVED (attach statement)
3. Motion NOTED
4. Comments See attached

May 28, 2013
Date

Signature
Proposal To reform the TA Process

Whereas Southern Connecticut State University exists to further the goal of academic excellence for all students and faculty;

And whereas the current process is not consistent, equitable, and predictable across the schools of the university.

Be it resolved that the SCSU Faculty Senate with collaboration with the university President or his/her designee work with the Faculty Senate or its designee reform the system for processing TAs and reimbursements in order to make the process more consistent, equitable, and predictable.

More specifically, the Senate requests that this reform is aimed at ensuring that:

1. TAs are logged and tracked by the Provost’s office in order of their receipt by the Deans’ offices;

2. that all Deans’ procedures for forwarding approved TAs to the Provost’s office are standardized, to the greatest extent possible, to facilitate the Provost’s accurate tracking of them;

3. that when no unencumbered travel funds are available, approved TAs are processed so that they may be funded, in order of receipt, when / if funds become unencumbered;

4. that a faculty member may receive funding for multiple trips during a single fiscal year, up to the dollar limit set by the administration in consultation with the Faculty Senate;

5. that travel funds are promptly unencumbered and reassigned (as above) by Accounts Payable in accordance with the 30-day CSU-AAUP contractual window for faculty submission of receipts;

6. that travel funds are promptly unencumbered and reassigned when documented expenditures total less than encumbrances;

7. that a stable set of processing rules is developed to allow faculty travel during the entire calendar year;

8. that the feasibility of making the entire process electronic is carefully evaluated.
Faculty Senate Resolution S-13-10

President Mary Papazian has the following comment:

The Faculty Senate is requested to explain the difference between a resolution presented for “Information” and a resolution presented for “Approval”. This resolution is inappropriate as it attempts to establish procedure within the Office of the Provost. The Faculty Senate is encouraged to offer suggestions to the Office of the Provost for consideration on these types of matters.