Midterm Grades

Midterm grades (for full term Fall/Spring courses) are always given during the 8th week of classes. Unlike final grades, there is not a specific deadline for when the grading portal is turned off. Midterm grades do not appear on a transcript, nor are they calculated into GPA. Therefore, the Registrar’s Office does not need to set a specific time for processing.

Directions

Login to MySCSU/Banner Web
Click Faculty Services
Click Term Selection (select the term for which you are entering grades)
Click CRN Selection (select the class section from the drop down list)
Click Midterm Grades
If you are entering an ‘F’ for a student, please submit a Last Date of Attendance. Take care to enter in the correct format, as an incorrect format will prevent your grade roster from being saved/submitted.
You may submit as often as you’d like while entering the roster. Each time you make a change and click submit, you will receive a confirmation in red letters, that all changes have been saved.
After submitting, to select another class, click the link at the bottom of the page: CRN Selection.