Final Grade Reporting: Early College
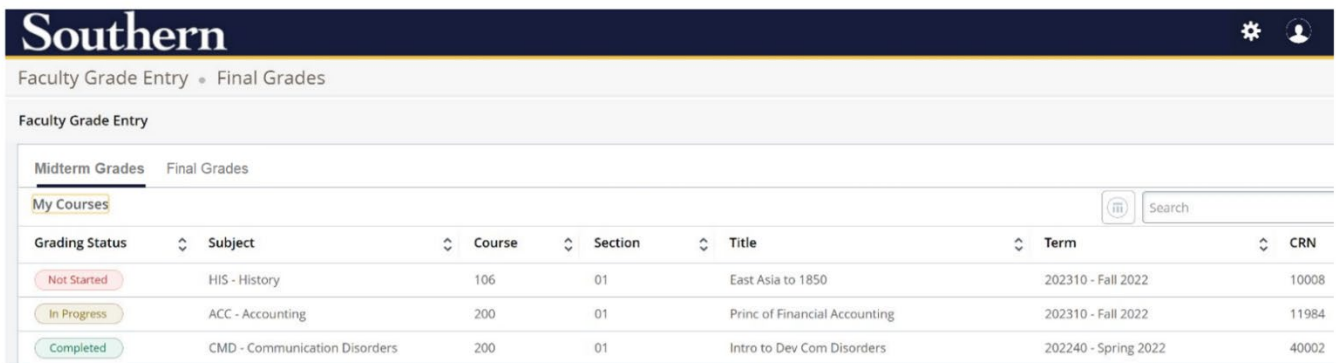
Overview

SCSU requires all Early College faculty to enter final grades for all students enrolled in your courses by the deadline listed on the [Early College calendar](#).

Open Grade Roster

- Go to https://login.southernct.edu
- Select Banner Faculty/Advisor
- Select Faculty Grade Entry (Final)
- Select the Course

Note: Google Chrome is recommended browser.

Tip: Sort by Grading Status or Term to see current courses.

Record Final Grades

- Scroll down to view the course roster at the bottom of the page.
- Enter a final grade for each student listed.
- Save
- Once all grades are entered the Grading Status will show as Completed.

Grade Changes

After grades have posted, faculty may submit a grade change as follows:

- Go to https://login.southernct.edu
- Banner Faculty/Advisor
- Faculty Grade Change
- Select the semester and student
- Enter the new grade
- Submit

Important

Students may elect to no longer participate in a course and "withdraw" from the course. For withdrawn courses, a grade of 'W-Withdrawn' will be issued on the transcript; otherwise, students will receive grades as assigned by the instructor.

Students enrolled in an early college course held at their high school, may withdraw at any time leading up to the withdrawal deadline listed on the Early College calendar for the semester by submitting the Early College Course Withdrawal form.