



## PERSONAL CARE ATTENDANT – HOUSING ACCESS AGREEMENT

Student Name (Print): _____	SCSU ID: _____
PCA Name (Print): _____	PCA Cell No. _____
Agency Name (Print): _____	Agency Tel. No. _____

The student named above (Student) has been approved by the Center for Academic Success and Accessibility Services (CASAS) for accommodation(s) allowing them to have one or more personal care attendants (PCAs) in campus housing. The Student and the PCA named above, understand, acknowledge and agree that:

1. The Student is requesting SCSU's Office of Residence Life (Residence Life) to grant the PCA access to the Student's residence hall and room. Such access is granted solely to enable the PCA to carry out their professional duties and responsibilities for the Student.
2. The Student agrees that Residence Life may inform appropriate SCSU staff as well as potential or current roommates, suitemates, and hallmates that the PCA will be in the Student's campus housing.
3. The PCA may not remain on campus while the Student is away for any reason, including weekends, holidays, semester breaks, etc. and may not have guests or visitors at any time for any reason.
4. The PCA will comply with relevant SCSU and Residence Life rules, policies and procedures, including the **SCSU/Board of Regent's Student Code of Conduct** (available at <https://inside.southernct.edu/handbook/student-code-of-conduct>) and the **SCSU Guide to Living on Campus** (if applicable, available at <https://inside.southernct.edu/residence-life>). The Student is responsible for ensuring such compliance by the PCA. The PCA may be removed from campus housing at any time in the event SCSU determines the PCA has acted in a manner inconsistent with any rule, policy or procedure of SCSU and/or Residence Life. SCSU will provide the Student with a written explanation of and basis for such removal within seven (7) calendar days of the removal.
5. The PCA must register their vehicle with SCSU Police, display their SCSU parking tag while on campus, and park only in designated parking areas. The PCA is responsible for the payment of any parking fines incurred.
6. The PCA acknowledges that SCSU's campus is a tobacco-free environment, and the PCA may not use any smoking or tobacco (including smokeless) products on campus, including outside areas.
7. The PCA understands, acknowledges, and agree that SCSU is not responsible for any loss or damage to the PCA's personal property for any reason, including but not limited to theft, fires, flood, weather conditions, equipment failures, or acts of God unless such injury, death, damage, or loss is related to the gross negligence or intentional or willful misconduct of SCSU, its employees, officers, directors, agents, representatives, successors or assigns.

8. Immediately upon termination or discontinuation of services for the Student, the PCA will surrender to Residence Life all keys, badges and other items issued to the PCA. The Student and the PCA are responsible for the cost of replacing any lost keys and badges.

\_\_\_\_\_  
Signature of Personal Care Attendant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Residence Life Representative

\_\_\_\_\_  
Date